

Residential Tenancy Application Form
For your application to be processed you must answer all questions
(including the reverse side)

1. Agent Details



Raine & Horne Newcastle and Stockton

Phone: 02 4915 2555
Fax: 02 4915 3444

Email: rentals@rhplus.com.au

Raine & Horne Newcastle
480-482 Hunter Street
NEWCASTLE NSW 2300
ID: 13556

Raine & Horne Stockton
49 Mitchell Street
STOCKTON NSW 2295
ID: 13612

An application that has insufficient information will not be considered. Please do not hesitate to ask if you have any questions. Each person who will be residing in the property is required to complete an application form and supply the relevant I.D

Please note Rent is paid using the DEFT system enabling payments to be made by telephone and internet after registering your details with Macquarie Bank. Forms are provided for this at the time of signing your lease. Our office does not accept cash

ID MUST BE PROVIDED WITH THIS APPLICATION – TOTAL 100 POINTS

Mandatory ID - Drivers licence and/or passport and/or birth certificate 50 points
Supporting ID - Student card/Medicare card/Social security card/Rates notice 20 points - Electricity acc/Gas acc/Telephone acc/Rental receipts/bank st. 10 points

2. Property Details

Address _____

Suburb _____ Postcode _____

Rent per week - \$ _____

Lease Term Years Months

Date Property is to be occupied / /

Number Applicants to Occupy the Property _____

Adults Children

3. Personal Details

Title First Name Initial

Last Name _____

Date of Birth / / Age (Years / Months)

Drivers Licence Number State of Issue

Alternate ID (eg passport) No

Pension Type (if applicable) No

Please provide contact details

Home Ph Mobile Ph

Email _____

Occupation Work No

Current Address _____

Suburb Postcode

4. Emergency Contact

Please provide an emergency contact not residing with you

First Name Surname

Relationship Phone No

Address _____

5. Utility Connections



Phone: 1300 554 323
Email: info@connectnow.com.au
Internet: www.connectnow.com.au

A Free Service - Connecting Your Home Services Has Never Been Easier!

connectnow is a simple and convenient time saving service assisting with your Telephone, Electricity & Gas connections to some of Australia's leading providers. connectnow also provide a range of additional services to compliment your household utilities, such as Internet & Pay TV. **This is a value-added service independent of your tenancy application - you are not obligated to use connectnow.**

If you would like connectnow to contact you to discuss any of the above services please tick the box and a connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you within this period please contact connectnow on 1300 554 323 to ensure connection can be completed by your requested date.

It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the "Off Position" between 7am & 7pm on the day connection is required and that there is easy access to the property.

While the connectnow service is **FREE**, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Please Contact Me **YES**

Please mark if you do not wish to be contacted

6. Declaration

A)
I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. I hereby offer to rent the property from the owner under a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Privacy Statement:

The personal information you provide in this application or collected by us from other sources is necessary for us to verify your identity, to process and evaluate your application and to manage the tenancy. Personal information collected about you in this application and during the course of your tenancy, if your application is successful, may be disclosed for the purpose for which it was collected to other parties including the Landlord, referees, other agents and third party operators of tenancy reference databases. Information already held on these databases may also be disclosed to us and the Landlord. If you enter into a Residential Tenancy Agreement, and you fail to comply with your obligations under that Agreement, that fact and other relevant personal information collected during the course of your tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and other agents. If you would like to access the personal information we hold about you, you may contact your Property Manager. You can also correct this information if it is inaccurate, incomplete or out of date. If the information required from you is not provided by you, we may not be able to process your application and manage your tenancy.

B)

If section 5 is complete please note that the following terms will apply if you ask us to contact you. Firstly you will be consenting to connectnow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither connectnow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that connectnow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by connectnow Pty Ltd.

Privacy Statement:

The privacy of connectnow customers is of vital importance to connectnow. You have the right to access connectnow records of your information under the Privacy Act. connectnow will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order.

Signed: _____ **Date** / /

7. Application History

How long have you lived at your current address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per week \$

Reason for leaving

Was bond repaid in full? Yes No If No, please specify why:

What was your previous residential address?

Suburb Postcode

How long have you lived at this address? Years Months

Name of Landlord/Agent (If applicable)

Phone No

Rent Paid per week \$

Reason for leaving \$

Was bond repaid in full? Yes No If No, please specify why:

8. Employment Details

Occupation

Employers Name

Employment Address

Suburb Postcode

Employer Phone No

Contact Name

Length at current employment Years Months

Net Income \$ Per Week \$ Per Month

Do you consent Raine & Horne to confirm employment and income details?

Yes No Signed:

Length at previous employment if under 6 months

Employers Name

Contact Number

9. If Student please complete the following

Place of study

Course being undertaken

Scholarship details if applicable

13. How did you find out about this property? (Please Tick)

RENT LIST INTERNET OFFICE FOR LEASE BOARD OTHER _____

10. Personal Referees

1 Reference name

Occupation

Relationship

Phone No

2 Reference name

Occupation

Relationship

Phone No

11. Other Information

Do you have pets? Yes/No

If yes, please specify type/breed

Car Registration

12. Social security benefits

Please insure Centrelink income statement is attached

Type

\$ Per Week \$ Per Month

A reservation fee of one weeks rent will be required to remove the property from the availability list if the lease documents are not being signed straight away. This amount forms part of the required monies.

The successful applicant will then sign the lease documents and pay appropriate monies.

In the event that a reservation fee has been paid and a tenant is unable to proceed, please note, the reservation fee may not be refunded.

The time taken to approve an application varies. Usually we will process the application within two 2 working days, however, some delays could be experienced if the property owners cannot be contacted.

By completing this application, the applicant hereby agrees:

- That I have physically inspected the property;
- That the above information is true and correct

13. Office Use Only

Lease Start Date / /

Car Space/Garage

Landlord's Name

Lease to be signed on

Signed: Date / /